Task sheet of teachers_ICT&administration

Name of the creator of the material	Gert Hurkmans
Title of the lesson plan / task sheet	Create a video presentation with images, text and sound
Brief description of the competences the students will learn (including, for example, which scientific theory is based on)	-You work independently. -You use the classroom computer. -You will be given a maximum of 3 hours for the assignment in class. -You can look up things in your course or consult the help function. -You are aware of the copyrights of the photos and/or texts used. -You critically assess your work. -You check yourself whether the assignments have been completed completely and accurately -You check yourself whether you have placed the assignments in the right location and with the right ones. naming/extension.
Specialty/target group (if applicable)	Prisoners learning basic software techniques for image, text and sound
Learning outcome(s) for the vocational profession	- Students deals consciously and critically with digital media and ICT - The students can use ICT safely and sustainably - The students can use ICT to solve problems - The students can import, edit and arrange objects - The students can create simple image and sound montages using ICT - The students can edit simple image and sound montages depending on the intended end result
Tools needed for this lesson plan/ task sheet (if applicable)	Software – Photoshop Elements Software – Audacity Software – Movie Maker
Approximate time to complete the task	3 hours
Suggested more comprehensive methodical guide for doing / carrying out the task (for the teacher or student)	This task sheet can be used in a collaborative training methodology. Collaborative training is a methodology where trainees share their knowledge and expertise, teaching and learning from one another at the same time. This technique helps enhance the overall

	training experience for trainees by capitalizing on their skills, ideas, and knowledge. Pros of this methodology -Creates a shared learning culture by building an atmosphere where team members are continually collaborating. -When training is conducted in groups, it reduces time investment and costs. Promotes better knowledge retention. Cons of this methodology -Slow participants cause the entire class to fall behind. -It can be challenging to get everyone in one place, at the same time.
- Warming up	The teacher explains to the students that in this task, the student acquires, under supervision, the techniques to use the software for a video presentation with images, text and sound at executive level.
- Explanation for the students at the start	By use of the task sheet for students the teacher informs the students that by using of software for a video presentation they must be aware of the copyrights of the photos and/or texts used. Than the teachers gives the task sheet for students to the class.
- Task description for the students	Task sheet for students
- Additional activities for the students	If students have completed the task they can use the software for a topic in other areas such as free time, personal development, social or community participation.
- Extra resources for learners	https://www.bls.gov/ooh/media-and-com munication/broadcast-and-sound-engine ering-technicians.htm
- Self-reflection for students	During the lesson, students are evaluated on the above objectives through observation.
- Feedback on the solution (if applicable) / Possibility to check	If the teacher notices that a student needs to adjust certain things to achieve the final terms and objectives of the module, he or she will be made aware of this in advance. This way the student has

	time to refine the necessary competence.
License information (if we have a general one on the website, it is not necessary separately for each educational material)	Licensing for the software used is obligatory